



APPLICATION FOR EMPLOYMENT

Please answer each **question** completely—and as honestly as possible—so we may support you fully in achieving personal fulfillment, as well as professional and financial success.

Today's Date: \_\_\_\_\_ What Position are you applying for? \_\_\_\_\_

**PERSONAL INFORMATION**

Applicant's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**WORK EXPERIENCE**

Tell us about your *background* in this Industry.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Years in the Industry: \_\_\_\_\_

Cosmetology School Attended: \_\_\_\_\_

Date of Completion: \_\_\_\_\_

*Current Place* of Employment: \_\_\_\_\_

Current Position or Title: \_\_\_\_\_ Manager/Supervisor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Number of Years at Current Employer: \_\_\_\_\_

*Previous Employment:* \_\_\_\_\_

Position or Title: \_\_\_\_\_ Manager/Supervisor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Number of Years at Employer: \_\_\_\_\_



What do you want from your next Job/Career that you're not getting now?

---

---

---

What is most important to you in your next Job? What expectations do you have?

---

---

---

Why did you apply for this Position?

---

---

---

What are Three Goals you have for your Business over the next 12 months?

- 1.
- 2.
- 3.

How do you plan to reach these Goals?

---

---

---

Where would you like to be in 5 years?

---

---

---

What *works* to motivate you?

---

---

---

What were your reasons for leaving your last Job?

---

---

---



What did you *like best* about your last Job?

---

---

What *three things* drove you crazy in your last Job?

- 1.
- 2.
- 3.

What do you *most want* to get out of working at our Business?

---

---

How will I know if our place of Business is *working for you*?

---

---

How will I know if *you are stuck*?

---

---

Do you have reliable transportation? \_\_\_\_\_

How were you paid in your last or current Job? **Check appropriate one:**

Hourly \_\_\_\_\_ How much per hour? \$ \_\_\_\_\_

Commission: \_\_\_\_\_ (If so, what % were/are you paid? \_\_\_\_\_ %)

Salary: (What was/is the salary?) \$ \_\_\_\_\_

Other: \_\_\_\_\_

What do you **need** to earn? \$ \_\_\_\_\_ What do you **want** to earn? \$ \_\_\_\_\_

How many *days* and *hours* do you currently work per week? \_\_\_\_\_

How many *days* and *hours* would you like to work per week? \_\_\_\_\_

Do you have any commitments that would restrict you from working certain days/hours?

Yes \_\_\_ No \_\_\_ If so, what are they? \_\_\_\_\_



What *Retail lines* do you currently sell? (If applicable) \_\_\_\_\_

How do you think selling retail enhances the client experience? \_\_\_\_\_

What do you currently do to *market* your Business? (If applicable) \_\_\_\_\_

What do you believe are your Top three strengths?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

What do you believe are your Top three areas needing improvement?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

How would you deliver Extraordinary Service? \_\_\_\_\_

\_\_\_\_\_

What do you like and admire most about your best friend? Describe him or her in detail:

\_\_\_\_\_

\_\_\_\_\_

What are *three things* you most want to accomplish in your lifetime?

1.

2.

3.

If you could travel anywhere –where would you want to go? \_\_\_\_\_



If money was not an issue –and fear was not present –*what would you dare to do?* \_\_\_\_\_

What kinds of trainings do you feel are most beneficial and why? \_\_\_\_\_

How would your previous owner/manager describe you? \_\_\_\_\_

How do you see yourself contributing to the growth of our Company? \_\_\_\_\_

Describe in detail your *Ideal* Career and Workplace: \_\_\_\_\_

### **TEAM MEMBER SELF ASSESSMENT**

*Please RATE your Skill Level in each of these Areas from 1 to 10 (10 being the highest and best).*

Communication Skills (able to effectively communicate your feelings, concerns & upsets) \_\_\_\_\_

The ability to connect with others & create long term relationships \_\_\_\_\_

Time management skills \_\_\_\_\_

Organizational skills \_\_\_\_\_

Attention to details (getting it done right the first time) \_\_\_\_\_

Positive attitude \_\_\_\_\_

Loyalty to team and company \_\_\_\_\_

Passionate & enthusiastic \_\_\_\_\_

Reliability \_\_\_\_\_

Selling skills \_\_\_\_\_

Customer service (making clients the Top priority) \_\_\_\_\_

Ongoing education and personal development \_\_\_\_\_

Professional demeanor \_\_\_\_\_

Follow through \_\_\_\_\_

Taking pride in how you look professionally \_\_\_\_\_



- Personal hygiene \_\_\_\_\_
- Self-Motivated and Pro-Active \_\_\_\_\_
- Team Player (*WIT: Whatever It Takes*) \_\_\_\_\_
- Lead a balanced life \_\_\_\_\_
- Admired and respected by others \_\_\_\_\_
- Inspiring and uplifting to be around \_\_\_\_\_
- Financial responsible and stable \_\_\_\_\_
- Reliable, trustworthy and accountable \_\_\_\_\_
- Keep workspace clean & organized \_\_\_\_\_
- Reliable transportation \_\_\_\_\_
- Patient and compassionate \_\_\_\_\_
- Good sense of humor \_\_\_\_\_
- Flexible \_\_\_\_\_
- Being on time \_\_\_\_\_
- Coachable (Ability to hear and accept constructive feedback and make necessary changes) \_\_\_\_\_
- Organizing your day based on priorities & proceeding in order of importance \_\_\_\_\_
- Honor your time commitments (Complete tasks in a timely & efficient manner) \_\_\_\_\_
- Phone skills \_\_\_\_\_

I, \_\_\_\_\_, ensure that I have answered the questions to the best of my ability and that the information I have provided is accurate and honest.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date